

The Bridgehampton Tennis & Surf Club

Application for Employment

PLEASE PRINT

Personal Information

Position(s) applying for: _____ Date ___/___/___

Name: _____ SS#: ___-___-___
Last First Middle

Mailing Address: _____
Street

City State Zip Code

Home Phone Number () ___-___ Mobile Number () ___-___
E-mail Address _____ Date of Birth ___/___/___

Date you are able to start ___/___/___ Date you will need to stop ___/___/___

Have you ever been employed here before? Yes ___ No ___
If yes, give dates and positions _____

If you are under 18, and it is required, can you furnish a work permit? Yes ___ No ___
If no, please explain _____

Are you legally eligible for employment in this country? Yes ___ No ___

Have you ever plead "guilty" or "no contest" to, or been convicted of a crime? Yes ___ No ___
If yes, please provide date(s) and details _____

What is your desirable salary range? \$ _____

Type of Employment Desired: Full time Part-time Temporary

Are you able to meet the requirements of the position? Yes ___ No ___

ANSWERING "YES" TO THESE QUESTIONS DOES NOT CONSTITUTE AN AUTOMATIC BAR TO EMPLOYMENT. FACTORS SUCH AS DATE OF OFFENSE, SERIOUSNESS AND NATURE OF THE VIOLATION, REHABILITATION AND POSITION APPLIED FOR WILL BE TAKEN INTO ACCOUNT.

Employment History

Provide the following information of two (2) past employers, assignments or volunteer activities, starting with the most recent.

FROM: _____ TO: _____ EMPLOYER: _____

ADDRESS: _____ TELEPHONE _____

JOB TITLE: _____ SUMMARIZE THE NATURE OF WORK PERFORMED AND JOB
RESPONSIBILITIES _____

IMMEDIATE SUPERVISOR AND TITLE _____

HOURLY RATE/SALARY START\$ _____ PER _____ FINAL\$ _____ PER _____

MAY WE CONTACT FOR REFERENCE YES _____ NO _____

REASON FOR LEAVING _____

FROM: _____ TO: _____ EMPLOYER: _____

ADDRESS: _____ TELEPHONE _____

JOB TITLE: _____ SUMMARIZE THE NATURE OF WORK PERFORMED AND JOB
RESPONSIBILITIES _____

IMMEDIATE SUPERVISOR AND TITLE _____

HOURLY RATE/SALARY START\$ _____ PER _____ FINAL\$ _____ PER _____

MAY WE CONTACT FOR REFERENCE YES _____ NO _____

REASON FOR LEAVING _____

Educational Background

Name and Location	Number of Years Completed	Did you graduate?	Course of Study
High School			
College			
Other			

List the names, addresses and telephone number of three personal references:

1. _____
2. _____
3. _____

Skills and Qualifications

Summarize any training, skills, licenses and/or certificates that may qualify you as being able to perform job-related functions in the position for which you are applying.

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- Why do you want the job?
 - What type of supervisory situation do you prefer?
 - What age/sex of youth do you want to work with?

- How would you feel about working with a different age/sex?
- Is there anyone who might suggest that you should not work with youth? Why or why not?
- What makes you a good candidate for working with youth?
- What would your friends or colleagues say about how you interact with youth?
- What other hobbies or activities do you enjoy?
- Have you ever been a party to a criminal or civil legal proceeding? Yes ___ No ___

If yes, please provide the following details:

Date	Title of Proceedings (Plaintiff/Defendant)	<u>Court</u>	Nature of Proceedings (Civil or Criminal)	<u>Ultimate Disposition of Case</u>
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Applicant Statement

I certify that all information I have provided in order to apply for secure work with the employer is true, complete and correct.

I understand that any information provided by me that is found to be false, incomplete or misrepresented in any respect, will be sufficient cause to (i) cancel further consideration of this application, or (ii) immediately discharge me from the employer's service, whenever it is discovered.

I expressly authorize, without reservation, the employer, its representatives, employees or agents to contact and obtain information from all references (personal and professional, employers, public agencies, licensing authorities and educational institutions and to otherwise verify the accuracy of all information provided by me in this application, resume or job interview. I hereby waive any and all rights and claims I may have regarding the employer, its agents, employees or representatives, for seeking, gathering and using such information about me.

I understand that the employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or excusing any application from consideration for employment on a basis prohibited by applicable local, state or federal law.

If I am hired, I understand that I am free to resign at any time and the employer reserves the right to terminate my employment at any time, with or without cause and with out prior notice, except as may be required by law. This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no supervisor or representative of the employer is authorized to make any assurances to the contrary and that no implied, oral or written agreements contrary to the foregoing express language are valid unless they are in writing and signed by the employer's president.

I also understand that if I am hired, I will be required to provide proof of identity and legal authority to work in the United States and that federal immigration laws require me to complete an I-9 Form in this regard.

DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE APPLICANT STATEMENT.

I certify that I have read, fully understand and accept all terms of the foregoing Applicant Statement.

Signature of Applicant _____ Date _____